

№ 48-ОД от 16.06.2021

**Kazakhstan electricity and power market operator
(KOREM JSC)**

Approved by Order
No. 23 of June 14, 2019

**PROCEDURE
FOR THE PRESENCE OF OBSERVERS IN THE TRADING HALL
DURING THE AUCTION**

General provisions

1. This Procedure for the presence of observers in the trading hall during the auction (hereinafter referred to as the Procedure) is designed to determine the functions, tasks and rights of observers who are present during the auction.

2. The main tasks solved by this Order:

- purpose and rights of observers;
- procedure of forming the composition of observers;
- duties of observers.

3. This Procedure may be amended if appropriate changes are made to the regulatory legal acts and internal regulatory documents of the auction Organizer (hereinafter referred to as the Organizer) regulating the auction.

4. These terms and conditions are applied in accordance with the regulatory legal acts and internal regulatory documents of the Organizer that regulate the organization and conduct of auctions.

Purpose of the observers' presence and their rights

5. The purpose of the presence of observers in the trading hall during the auction is to ensure the transparency of the auction.

6. Observers have the right to:

1) be in the Organizer's trading hall during the auction during the preparation time for the trading session, during the trading session and summing up the auction results;

2) get familiarized with the register of auction participants allowed to conduct auctions;

3) be present at the opening of the envelope handed over by the Financial Settlement Center to the Organizer before the opening of the trading session;

4) verify the integrity of the opening of the envelope with the register of applicants who have the financial security of the application for participation in the auction, the correctness of the form and provision of information on the financial security of the application to participate in the auction;

5) be present when entering data on the financial security of applications and make sure that they are filled in correctly in the trading system by the auction Operator of the Organizer;

6) observe the process of the trading session and the compliance with the procedure provided for in the internal documents of the Organizer regulating the auction;

7) observe the actions of the auction Operator that conducts the auction;

8) listen to telephone conversations of the auction operator of the Organizer with the auction participants;

9) be present when determining the auction winners and forming the Register of auction winners;

10) be present at the repeated conduct of the auction in the cases provided by the regulatory legal acts regulating the auction.

Procedure for forming the composition of observers

7. The Authorized Body for the implementation of the state policy in the field of support for the use of renewable energy sources (hereinafter referred to as the Authorized body) is responsible for the formation of the composition of observers.

8. During the auction, the presence of observers in the Organizer's trading hall in the number of up to 8 (eight) people is mandatory.

9. The observers may include authorized representatives of the following organizations:

1) Authorized body;

2) Authorized body responsible for managing natural monopolies;

3) NCE Atameken;

4) international organizations;

5) ALE Kazakhstan association of oil-gas and energy sector organizations KAZENERGY;

6) ALE in the form of the Association "Association for the development of competition in product markets»;

7) specialized associations;

8) other state bodies and legal entities approved by the Authorized body.

10. Legal entities that are allowed to participate in the auction, as well as persons interested in the results of the auction, may not be included in the observers.

11. The Authorized body forms and sends the list of observers to the Organizer 1 (one) day before the start of the auction. The list of observers indicates the full name, place of work and position of the observer.

Duties of observers

12. When conducting auctions, observers admitted to the trading hall must:

- leave all technical means of communication, including a cellular communication device with the responsible employee of the Organizer under the signature;

- enter the trading hall 30 (thirty) minutes before the start of the auction and stay in it for the entire duration of the trading session;

- do not leave the trading hall until the register of auction winners is formed;

- be present at the opening of the envelope with the list of applicants who have financial security;

- sign the Protocol of opening the envelope with the list of applicants who have financial security of the application to participate in the auction in accordance with appendix 1 to this Procedure;
- sign an Obligation of non-disclosure of commercial secrets and confidential information of the auction in accordance with appendix 2 to this Procedure and not to disclose information about the prices and volumes specified in the bids of the auction participants after the closing and summing up of the auction or in cases of postponement of the auction provided in regulatory legal acts regulating the auction;
- sign the Protocol of the auction in accordance with Appendixes 3 and 4 (auctions for the selection of RES projects) and Appendixes 5 and 6 (auctions for energy waste disposal) of this Procedure.

Final provisions

13. The Organizer does not allow observers who are late for the start of the auction to enter the trading hall, as well as observers who refuse to leave all technical means of communication, including a cellular communication device.

14. The Organizer allows observers to enter the trading hall on the basis of the list provided by the Authorized body. In the event of a change in the composition of observers, the Authorized body shall promptly notify the Organizer.

15. If any comments or violations are detected during the auction process, the observer must specify the situation in a letter and send it to the Authorized body no later than 2 (two) working days after the auction results are summed up.

Appendix 1
to the Procedure for the presence of observers
in the trading hall during the auction

Protocol No. ____
of opening the envelope with the list of applicants who have financial security of the
application to participate in the auction

Opening time of the envelope	Place of opening the envelope	Date of opening the envelope
____ (Nur-Sultan time)		___._____.202__

The opening of the envelope was carried out by the auction operator of the Organizer in the presence of an observer(s). The envelope contains a list of applicants who have financial security for the application to participate in the auction, issued on paper and electronic media, signed by an authorized person of the financial settlement center or a person replacing him ____ (Full name)

_____.

During the opening of the envelope, the following persons were present:

- Auction Operator _____ (Full name, signature) _____,
- Observer – _____ (Full name, position, signature) _____,
- Observer – _____ (Full name, position, signature) _____,
- Observer – _____ (Full name, position, signature) _____,
- Observer – _____ (Full name, position, signature) _____,
- Observer – _____ (Full name, position, signature) _____,
- Observer – _____ (Full name, position, signature) _____,
- Observer – _____ (Full name, position, signature) _____,
- Observer – _____ (Full name, position, signature) _____.

Auction Operator

(Full name)
seal

Appendix 2
to the Procedure for the presence of observers
in the trading hall during the auction

Obligation
of non-disclosure of commercial secrets and
confidential information of the auction

Nur-Sultan

№ ____

____.____.202__

We, the undersigned, take the obligation not to disclose any information that constitutes a commercial secret and confidential information that will be entrusted to me or will become known during the auction.

Observer

Operator

(Full Name)

(Full Name)

Appendix 3
to the Procedure for the presence of observers
in the trading hall during the auction

Protocol
of conducting auctions for the selection of RES projects

Nur-Sultan

№ ____ «__» ____ 202_

Attended: _____ according to the list (attached)

On ____ «__», 2020, an auction was held with the following initial parameters:

- UPS zone - _____;
- type of RES - _____;
- project size - _____;
- maximum auction price value – _____ tg/kWh;
- volume of purchased installed capacity – ____ MW.

Auction results:

№	Trading date	Deal number	Type of RES	Name of the winner	Land plot	Connection point	Auction price, tg/kWh (without VAT)	Installed capacity, MW
1								
2								
TOTAL:								

Note: no violations were detected during the auction process.

Familiarized with the protocol:

- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,

Auction Operator

 (Full Name)
 seal

Appendix 4
to the Procedure for the presence of observers
in the trading hall during the auction

Protocol
of the auction for the selection of RES projects
Nur-Sultan № _ «__» ____ 202_

Attended: _____ according to the list (attached)

On ____ «__», 2020, an auction was held with the following initial parameters:

- UPS zone - _____;
- type of RES - _____;
- project size - _____;
- maximum auction price value – _____ tg/kWh;
- volume of purchased installed capacity – ____ MW.

Auction results:

№	Trading date	Deal number	Type of RES	Name of the winner	Land plot	Connection point	Auction price, tg/kWh (without VAT)	Installed capacity, MW
1								
2								
TOTAL:								

- The auction was not held due to the fact that the total volume of installed capacity of requests for participation in the auction for sale was not more than 130% of the volume of purchased installed capacity
- The auction was not held due to the fact that the number of participants who submitted applications to the trading system for sale was less than two.
- The auction was not held due to the absence of participants on this auction day.

The auction was not held due to the rejection of the offer by the participant.

Note: no violations were detected during the auction process.

Familiarized with the protocol:

- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,

Auction Operator

(Full Name)
seal

Appendix 5
to the Procedure for the presence of observers
in the trading hall during the auction

Protocol
of the auction for energy waste disposal

Nur-Sultan

№ ____ «__» ____ 202__

Attended:

according to the list (attached)

On ____ «__», 2020, an auction was held with the following initial parameters:

- group of localities – Nur-Sultan, Almaty, Shymkent, Aktobe, Ust-Kamenogorsk, Karaganda;
- volume of purchased installed capacity – ____ MW;
- volume of generated waste – ____ thousands of tons;
- maximum auction price value – 191.9 tg/kWh;

Auction results:

№	Trading date	Deal number	Type of RES/energy waste disposal facility	Name of the winner	Land plot	Connection point	Auction price, tg/kWh (without VAT)	Installed capacity, kW
1								
2								
TOTAL:								

Примечание: нарушений в процессе проведения аукционных торгов выявлено не было.

Note: no violations were detected during the auction process.

Familiarized with the protocol:

- Observer – _____ (Full name, position, signature) _____,
- Observer – _____ (Full name, position, signature) _____,

- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,

Auction Operator

_____ (Full Name)
seal

**Appendix 6
to the Procedure for the presence of observers
in the trading hall during the auction**

**Protocol
of the auction for energy waste disposal**

Nur-Sultan

№ __ «__» ____ 202__

Attended: _____ according to the list (attached)

On ____ «__», 2020, an auction was held with the following initial parameters:

- group of localities – Nur-Sultan, Almaty, Shymkent, Aktobe, Ust-Kamenogorsk, Karaganda;
- volume of purchased installed capacity – ____ MW;
- volume of generated waste – ____ thousands of tons;
- maximum auction price value – 191.9 tg/kWh;

Auction results:

№	Trading date	Deal number	Type of RES/energy waste disposal facility	Name of the winner	Land plot	Connection point	Auction price, tg/kWh (without VAT)	Installed capacity, kW
1								
2								
TOTAL:								

The auction was not held due to the absence of participants on this auction day.

Note: no violations were detected during the auction process.

Familiarized with the protocol:

- Obsever – _____ (Full name, position, signature) _____,

- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,
- Obsever – _____ (Full name, position, signature) _____,

Auction Operator

(Full Name)
seal

Согласовано

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16.06.2021 14:39 Умирзакова Алтынай Амангельдиевна.

Подписано

16.06.2021 19:10 ИЛЪЯС БАКЫТЖАН